ALPINE PRESBYTERY

St DAVID’S TRUST - GRANT APPLICATION FORM

|  |  |  |
| --- | --- | --- |
| Parish / Person’s  Name |  | Have you any connection with the former  St David’s Parish or the Cracroft Sector?  YES / NO  If YES, please supply relevant information in support and attach. |
| Contact Person  *(If applicable)* |  |
| Postal Address |  | |
| Telephone |  | |
| Email: |  | |
| Date / Resolution of the Session/Parish Council (if applicable)  - *Please provide a copy of the minute signed by two office bearers* | | |

Date:

Category of application: ……….

Are you applying anywhere else for this grant? YES / NO

If so where and how much? …………………………….

………………………………..………………………………

Grant Amount Sought $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project**

|  |
| --- |
| Title / Name: |
| Brief Description: |
| Main Objectives: |
| What will be the outcome/ how does this ‘project’ fit with your parish mission plan??  What will you use the funds for? |
| How will you know the outcome has been achieved? |

**Financial**

|  |  |  |
| --- | --- | --- |
| Total Cost of Project:  $……………… | Funds in Hand:  $……………… | Amount sought  $……………… |

# Who is responsible for the parish finances? *( If applicable )*

|  |  |
| --- | --- |
| Name: | Position: |

# Please attach copies of:

 Budget for the proposal / application.

 The audited accounts of the applying body. *(If applicable)*

Deposit slip for bank account, into which the grant money is to be paid if a grant is approved.

 Any other supporting documentation.

# Signed by Applicant or / on behalf of the Applicant

|  |  |  |
| --- | --- | --- |
| **Name:** | **Signature:** | **Position:** |

**The essential information needs to be provided on this application form so that it can serve** **as a stand-alone document. Successful applicants will be required to account for the spending of the grant**

**Please forward this application to:**

**The Executive Officer**

**Email:** [**executiveofficer@alpinepresbytery.org**](mailto:executiveofficer@alpinepresbytery.org)

ENDORSEMENT (For Presbytery use only)

This application has been received and assessed by the St David’s Advisory Trust and recommended by the Property and Finance Team to Presbytery for endorsement.

**Checklist to be completed for compliance**.

* The project is within keeping of the Trust’s criteria, goals and priorities.
* We are satisfied that the project outcome specified in the application is achievable
* We are satisfied the applicant has the capability to complete the project
* Presbytery has endorsed the application by formal resolution on ……………………………

**Comments**:

**Recommended Grant**

$ ……………………

Signed: Position

**St David’s Advisory Trust**

**Application Criteria**

**A:** To meet or to help in meeting the reasonable costs, charges and expenses of the Presbytery in administering the trusts of the Real Property Fund and the General Fund.

**B:** To meet or help in meeting the costs of training or retraining any of the former members of the congregation of St. David’s Sydenham, or those who, or whose parents were baptised in St. David’s Church, for the ministry of the Presbyterian Church of New Zealand or for other social work (being such as is legally recognised as charitable or for mission work in any denomination of the Christian church.

**C:** To facilitate or further community service or Christian projects (the service and projects being such as are legally recognised as charitable) within the Cracroft Sector (being for the congregations within the Cashmere, Hoon Hay, St. James and St. Martins parishes).

**D:** To meet or help in meeting the cost of course fees, accommodation and travel expenses of any incumbent minister or lay member of the Congregation of the Cracroft Sector (as aforesaid) engaged in approved study leave or special training courses for the purpose of developing capacity for Christian service (being such service as is legally recognised as charitable).

**E:** If in the opinion of the Presbytery the purposes defined in paragraphs B:, C: and D: are adequately achieved, or further provision is impracticable (by reason of lack of candidates for training or for any other reason), to meet or help in meeting the costs of training or retraining members of the Church of the Presbytery of Christchurch, other than those referred to in paragraph B: above, for the Ministry, social work or mission work, referred to in paragraph B:, or to facilitate or further the service or projects referred to in paragraph C: in Sectors of the Presbytery of Christchurch other than the Cracroft Sector (as aforesaid).