

Application for Grant: Project over \$10,000 (not building)

Putea Misioni - ALPINE Presbytery Mission Fund



The purpose of this form is to gain full information about your project and your mission, to ensure that you have a robust plan for your project and that it is missional and sustainable into the future.

When you have completed the questions below, please email or post it to the Presbytery Executive Officer. [either to Alpine Presbytery at PO Box 42120, Tower Junction Post Shop, ChCh 8149 or to presbyteryalpine@gmail.com]

Project name:

Church (or other body):

Postal address and postcode:

Contact person:

Postal address and postcode:

Phone:

Mobile:

Email:

[Note: take as much space as you need to respond to the following questions]

Please note:

This application is for projects over \$10,000 which are *not* building projects.

A separate application form is available for Building Projects.

1. Project Title:

Brief description of the project:

2. Project Planning:

Please document the research you have done to verify there is a need for this project. How have you established that it will not duplicate other services?

3. How much are you applying for to the Alpine Mission Fund?

4. Are you applying to other funding bodies?

If so, whom and for how much?

5. Who will lead the project? What are their relevant skills and qualifications?

6. Will the project involve the employment of staff?

How many – full time / part time?

7. Planned start-date of project?

8. Planned length of project?

9. Evaluation:

What are the important milestones for this project and what is the time-frame for these milestones?

How will you evaluate your progress?

How will you know you have achieved your objectives?

10. Who is responsible for the congregational/group finances?

Name:

Position:

11. Please attach copies of:

* A detailed budget for the project.

* The latest set of your annual financial reports.

* A copy of the minuted decision about approval for this project from your Session/Parish Council.

* Any other supporting documentation that could be helpful for the Mission Fund Board to evaluate.

Signed by applicant/or on behalf of the applicant:

Name:

Signature:

Position: