

PUTEA MISSIONI - ALPINE MISSION FUND Information Sheet

In May 2015 the Alpine Presbytery adopted a Strategic Framework that essentially *fosters, resources, encourages and supports our churches and faith communities and works for the emergence of healthy, vibrant Presbyterian Mission in our region.*

Later than year the Alpine Presbytery gave approval for the establishment of the Alpine Mission Fund to help resource missional initiatives across our Presbytery.

Purpose

The purpose of the Fund is to support the mission of the Presbyterian Church (including Cooperating Ventures that have a Presbyterian component) in the Alpine Presbytery area by providing resources to parishes and to new initiatives that seek resource support.

Governance

The Fund will be managed by the Alpine Mission Fund Board, as appointed by Presbytery.

All applications and inquiries about the Fund can be directed to the Executive Officer of the Presbytery.

Forms of Financial Support to be offered

The financial support will be in the form of a grant to provide:

- Programme Support: Payment of salaries or any other costs associated with a project for a specified time period;
- Capital Expenditure: Payment for capital works including church buildings, halls and housing or the refurbishment or extension of existing facilities;
- Resourcing of Presbytery activities and initiatives;
- Support for KCML Interns at a minimum of 10% of overall costings.

Board Application Approvals

The Board sets out the conditions on which the approval will be granted including;

- The agreed objectives of the project
- The criteria against which the success of the project is to be evaluated
- Agreement to allow the project and its outcomes to be publicised throughout the church
- Prior conditions (if any) to be met before funds are released
- Approval by a congregational meeting if applicant is a parish or the equivalent by other applicants.
- If funds are to be released progressively, the necessary steps to be achieved prior to release, and any required documentation.
- Any money not spent on the approved project will be returned to the Fund

Applying for funding from the Alpine Mission Fund

1. Identify your project

The Mission Fund has been established to provide resources to support mission and ministry projects in the Alpine Presbytery region. The Mission Fund is not about building maintenance or restoration, but about projects that will grow the life and influence of any worshipping community and its witness to the gospel. A project can relate to a building activity or to resourcing mission.

2. Complete the expression of interest form

It is important to involve the Mission Fund Board as soon as possible in the life of a project. Completing the expression of interest form will start this process. If advice is needed please contact the Presbytery Executive Officer.

3. Initial review

The Mission Fund Board will review an initial expression of interest and will then be able to advise if the project should proceed to a full application. If a full application is recommended the Board can assist with the application process as required. It is likely that smaller applications i.e. under \$10,000 may not be required to complete a full application form.

4. Complete the full application form*

(as mentioned above in **3** smaller application may not be required to proceed to this step)

5. Review: The application will be considered by the Mission Fund Board who will make a recommendation to the Presbytery using the criteria below:

- a) the strategic framework of the Presbytery (refer to relevant strategic documents);*
- b) the depth of theological reflection demonstrating solid rationale for the project;*
- c) the alignment of the project with an approved Mission Plan;*
- d) the likelihood of this project contributing to the growth of a congregation and its mission;*
- e) the sufficiency of groundwork which may include the identification of needs, a full feasibility study, the consideration of other options, and the consideration of working collaboratively;*
- f) the capacity of the leadership of the congregation to carry the project and see it to completion;*
- g) the sustainability of the project longer term;*
- h) the exploration of other potential funding sources**

***5a – Other Funding Sources:**

The fact that churches may apply to *other* funding sources is completely understandable. We would, however, need to be aware of what other sources you may be approaching so that we can include that information in our overall assessment of your application.

Other sources could include: Local Authorities, Rata Foundation, Mission Enterprise Fund (PCANZ Press Go), Lotteries (please note that CPT permission is required) and others.

6. Recommendations from the Board will be made to the Presbytery Council for approval including any conditions regarding the use of funds.

7. Implementing and reporting on a project

The applicant is responsible for managing the implementation of a project, but it will be expected that a report is received by the Mission Fund Board as specified.

Once a project has been completed, there will be a need to submit a final report outlining:

1. A short narrative of how the project has actually worked out;
2. An account of the finances involved in the project;
3. A review of how the project has met the criteria established to measure its success.